

Town of Rodman
12509 School Street
Rodman, NY 13682
Town Board Meeting
August 12, 2020
7:00 PM Scheduled

A regular meeting of the Town Board of the Town of Rodman, County Jefferson and, the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 12th day of August, 2020.

PRESENT:

Lisa Worden	-----	Supervisor
Arthur Baderman	-----	Councilman
Vance Carpenter	-----	Councilman
Stuart Tamblin	-----	Councilman
Jacob Bull	-----	Councilman
Dale Tamblin	-----	Highway Superintendent
Jamie Ackley	-----	Town Clerk
Amy Simpson	-----	Town Justice
Justin Sorensen	-----	Town Zoning Officer-Absent
John Stinson	-----	Planning Board Chairman
Margaret McKay	-----	Library Manager
Jim Rounds	-----	Town of Rodman Assessor-Absent

Supervisor Lisa Worden called the meeting to order at 7:00 PM, at the Rodman Community Hall.

PRIVILEGE of the FLOOR- No one spoke.

Councilman Stuart Tamblin made a motion to approve the July's minutes; Councilman Arthur Baderman seconded the motion. All were in favor.

DANC REPORT – Stuart Tamblin, Assistant Landfill Superintendent, Solid Waste Division of the Development Authority of the North Country (DANC), submitted a report on behalf of Patricia M. Pastella, General Manager.

DANC received a total of 1,641 scale transactions, totaling 20,147.60 tons of material; which is 823 tons under projections for the month of July.

There were 146 payments processed for various vendors, totaling \$1,151,354.

DANC reviewed, approved and processed one community improvement request and four asbestos requests.

DANC has been working with Paradigm Software to fix the ongoing issues with the scale automation. The problem has been resolved and the scales have been working successfully.

All operational staff are back on-site working full time.

DANC received a new 40-ton Caterpillar ejector truck and has been placed in service.

DANC has suspended hard cover book recycling due the direct result of COVID-19 guidelines.

DANC diverted 498 mattresses in St. Lawrence County, 568 mattresses from Jefferson County and 127 mattresses from Lewis County totaling 1,193 mattresses diverted from the landfill in the month of July.

There was a total of 87 tons of tires recycled in the month of July.

The compliance inspections have been suspended due the direct result of COVID-19 guidelines.

DANC continues processing Single Stream Recyclables from St. Lawrence County.

DANC is continuing to work on pump station 3, cells 12 and 13, and storage 4.

DANC has recorded 1.67 inches of rain in the month of July.

There were 1,075,000 gallons of leachate hauled to the Watertown Treatment Plant in the month of July. The City of Watertown is accepting 10 loads per day. No, leachate was hauled to Rome.

CTHC REPORT – Karleigh Stucky, Representative of the Cooperative Tug Hill Council (CTHC), submitted a report for the month of July.

The Northern Border Regional Commission (NBRC) has announced the 2020 Regional Forest Economy Partnership (RFEP) grant application opportunity. Eligible organizations include nonprofit and government entities. Available funding for the grant program is \$4 million, with a maximum award of \$1 million. Grant application details are available at www.nbrc.gov.

The North Star Food Hub is a distributor and marketplace of food grown and produced in New York State, focusing on products from Jefferson, St. Lawrence, Oswego, and

Lewis counties. The Food Hub helps North Country farmers to work together to meet the growing demands of local, sustainable food. The food hub allows for both retail and wholesale shopping from variety of local farms and producers. For more information go to www.northstarfoodhub.com.

The Department of State (DOS) Division of Local Government Services has online training webinars available for Planning Officials at www.dos.ny.gov/lq/lut/recordedwebinars.html.

The Tug Hill Commission planning staff is available to help planning and zoning boards of appeals members to get their required training. A survey was recently sent out to all planning board and ZBA members, to see how people are most comfortable receiving the training and what subjects they would most like to hear about. The link to the survey is

www.docs.google.com/forms/d/16eaiJCPiyPYLZorF9bRaxAGIcWpR12q3mOkVO0bsrs/viewform?egitrequested=true.

The Justice Court Assistance Plan (JCAP) grant for 2020/2021 is now available. All town and village courts can apply for funding in many areas including office equipment, furniture, security equipment and court room improvements and renovations.

Applications must be filled out by court personnel. The deadline to apply is October 8, 2020. For more information go to www.nycourts.gov/courts/townandvillage. If you need assistance completing the application process you can contact the office of Justice Court support at 1-800-232-0630 or your local circuit rider.

Cornell Local Roads Program has scheduled webinars for the month of August. For more information and to register visit

<https://www.clrp.cornell.edu/trainingevents/events/index.html>.

The State Archives will be offering the following webinars for the NEW LGS-1-Retention and Disposition Schedule for the New York Government Records. The new schedule was released on August 1, 2020 and all previous local government schedules will be replaced by LGS-1 on January 1, 2021. For more information visit

www.archives.nysed.gov or contact your circuit rider or our CNY Regional Advisory Officer, Michael Martin at michael.martin@nysed.gov.

There is no date set yet for the CTHC Fall meeting at this time.

TOWN REPORTS

Supervisor's Financial Report – Supervisor Lisa Worden submitted a report for the month of August.

Supervisor Lisa Worden stated that she feels the Town of Rodman is doing very well with 2020 budget numbers.

Supervisor Lisa Worden would like Terry Dack, Town accountant to sit down with the all board members to discuss the upcoming budget. Mrs. Worden will let all members know a time and a date this coming week.

Town Zoning Officer's Report- Justin Sorensen, Zoning Officer submitted a report for the month of July.

Town Justice Report- Judge Amy Simpson submitted a report for the month of June. Judge Simpson also presented the board with a check for \$4,693.00 for the month of July.

Justice Simpson stated the Town of Rodman court will be applying for the JCAP grant, which is a grant that offers up to \$30,000 available for all town and village courts. The \$30,000 can be applied towards equipment, furniture, security equipment and court room improvements and renovations. Judge Simpson will keep the board posted on details.

Town Clerk's Report- Jamie Ackley, Town Clerk, submitted a report for the month of July. Jamie Ackley, Town Clerk, also submitted a NYS DEC report for the month of July.

Town Clerk Jamie Ackley stated the NYS Town Clerks' conference is cancelled for 2020. The fees that the Town of Rodman paid will be applied to the 2021 conference that will be held in Syracuse.

Town Clerk Jamie Ackley stated BAS has installed the birth module on the computer.

Town Clerk Jamie Ackley stated the town computer that was purchased in November of 2019 crashed. The town purchased the extended warranty so there will be no cost to the town for repairs. Ms. Ackley did state that unfortunately there was some files lost. Councilman Vance Carpenter asked Ms. Ackley about any records management grants that may help with security and data backup. Town Clerk Jamie Ackley stated she did speak to Carla Fowler from Tug Hill Commission to find out if there was a grant available. Mrs. Fowler didn't know of any at this time.

Planning Board- John Stinson, Planning Board Chairman submitted a report for the month of July.

Highway Superintendent Report- Superintendent Dale Tamblin- submitted a report for the month of July.

Superintendent Dale Tamblin stated they were able to pave Bisig, Heath, Kenifield, Myers, Dobbins Roads (2.9 Miles).

The Crew workers have been working in Adams, Housfield, and Watertown on different projects. These projects fall under shared services.

Superintendent Dale Tamblin stated that the Patrick Road project will be starting within a week or two.

Superintendent Dale Tamblin will be doing the paperwork for CHIPS.

The new pick-up has arrived on August 8, 2020. Superintendent Dale Tamblin asked if the town was interested in buying a new plow for the new pick-up with the surplus equipment. A motion made by Supervisor Worden to purchase a new plow for the 2020 pick-up truck using the funding from the surplus equipment account, seconded by Councilman Stuart Tamblin. All were in favor.

The 2017 F250 town pick-up with plow and 1707 Dump Box on Auction International in the upcoming weeks. A motion made by Supervisor Worden to put the 2017 Ford F250 on Auction International, seconded by Councilman Stuart Tamblin. All were in favor. Superintendent Dale Tamblin will inform the board when the town truck has been listed on Auction International.

Library Report- Library Manger Marget McKay submitted the Pulmonary Buget to the town board. Ms. McKay stated that they are looking at a loss of \$1,470 to the Library's 2021 budget. The loss is due to the loss in state aid and library system grant cuts.

Ms. McKay also stated that she will try and get on the school ballot however with COVID the school ballet is unknown at this time. Supervisor Lisa Worden stated that she feels at this point the libraries budget on behalf of the town will not change. There will be a discussion at the upcoming budget meeting.

Library Manger Marget McKay stated there should be a rollover funds from the 2020 budget that she would like to have put into a capital fund and not into a savings account. Supervisor Lisa Worden asked Library Manger Marget McKay to attend the budget meeting.

Library Manger Marget McKay stated she will remain a pick-up only due to the state mandates. She will keep everyone posted when she will be reopening to the public.

NEW/OLD

Supervisor Lisa Worden stated if there are any layoffs that are needed during COVID then there are new procedures that need to be taken. Ms. Worden will be passing the information on to the Highway Superintendent Dale Tamblin.

Supervisor Lisa Worden stated she has met with Rodman Water District member Robert Williams to discuss keeping the water fees of \$75 a year for existing residence. When a new resident moves into the water district possibly putting a meter on the house and charge by usage. Mr. Williams will be holding a meeting and getting back to Supervisor Worden.

Supervisor Lisa Worden stated there has been an issue with people congregating outside the bathrooms in the Community Hall. Supervisor Worden reached out to Jefferson county and other townships. Some suggestions were made but at this time, signs were posted stating no loitering and masks need to be worn at all times in the public areas.

Supervisor Lisa Worden stated she will be out of town until August 23, 2020. Mr. Worden will be available through text and emails. If anything, else is needed please contact Councilman Arthur Baderman.

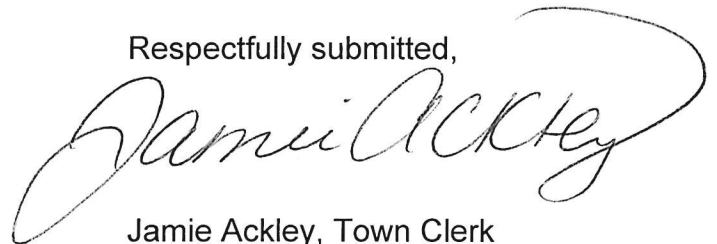
Town Clerk Jamie Ackley stated the resolution that she asked the town board to pass in June about the raising cost off a dog license is not needed. The resolution is not needed due the already exiting Local Law 2 of 2018. The raise in dog fees of \$15 altered (spayed) dogs and \$25 for unaltered (neutered) dogs will still go into effect on August 1, 2020. These cost support Local Law 2 of 2018.

General bills numbered 173-201 in the total amount of \$231,871.77 and highway bills numbered 084-104 in the total amount of \$246,346.90 were audited and ordered paid.

Rodman Town Board entered into executive session at 7:56 pm, for a personnel issue that needed to be addressed by the entire town board. Superintendent Dale Tamblin was asked to attend the executive session. The executive session ended at 8:05 pm. No action was taken.

Councilman Arthur Baderman motioned to adjourn at 8:10 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Jamie Ackley". The signature is written in a cursive, flowing style with a large loop at the end.

Jamie Ackley, Town Clerk

Next board meeting September 9, 2020 @7:00 pm

Public Hearing September 9, 2020 @ 6:45

Budget meeting September 14, 2020 @ 14