

Town of Rodman
12509 School Street
Rodman, NY 13682
Town Board Meeting
November 4, 2020
7:00 PM Scheduled

A regular meeting of the Town Board of the Town of Rodman, County Jefferson and the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 4th day of November, 2020.

PRESENT:	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Jacob Bull	-----	Councilman
	Dale Tamblin	-----	Highway Superintendent
	Jamie Ackley	-----	Town Clerk
	Amy Simpson	-----	Town Justice
	Justin Sorensen	-----	Town Zoning Officer-Absent
	John Stinson	-----	Planning Board Chairman
	Margaret McKay	-----	Library Manager
	Jim Rounds	-----	Town of Rodman Assessor-Absent

Supervisor Lisa Worden called the meeting to order at 7:00 pm, at the Rodman Community Hall.

Due to the November's town board meeting being on Veterans Day the board all agreed to move the board meeting to Thursday, November 4, 2021.

PRIVILEGE of the FLOOR- No one spoke.

Councilman Jacob Bull made a motion to approve the October's minutes; Councilman Vance Carpenter seconded the motion. All were in favor.

DANC REPORT – Stuart Tamblin, Assistant Landfill Superintendent, Solid Waste Division of the Development Authority of the North Country (DANC), reported on behalf of Patricia M. Pastella, General Manager.

DANC stated contractors are finishing cell 13.

DANC is testing the third leachate tank.

Hydroseeding will be finished in the coming week.

DANC stated half of the landfill is closed for the winter season.

DANC stated three deer were taken under the Handicap Hunting Program one spike and two doe.

CTHC REPORT- Karleigh Stucky, Representative of the Cooperative Tug Hill Council (CTHC), submitted a report for the month of October.

Tug Hill Commission is offering virtual meetings. Anyone interested can reach out to any representative of the Cooperative Tug Hill Council for details.

Lewis County Planning Department is holding a virtual training session on Monday, November 16, 2020, from 4:00 pm to 8:45 pm. Anyone interested they can reach out to www.tughill.org for details.

Pickney Town Board will hold a public hearing to update their official road map. If you are looking to attend the public hearing contact the Tug Hill Council for details.

An in-person Assessor training session will be held at Tailwater on November 18, 2020, the fee is \$50. For details contact the Tug Hill Commission.

The New York State Comptroller has announced a tax levy limit. Local government will have a limit of +1.56% for the 2021 fiscal year.

Supervisor's Financial Report – Supervisor Lisa Worden submitted a report for the month of October.

Supervisor Lisa Worden stated she received the Host Community check in the amount of \$202,187.79.

Supervisor Lisa Worden reported the Jefferson County \$79,632.57 receipt is believed to be the Town of Rodman share of sales tax.

Town Zoning Officer's Report- Justin Sorensen, Zoning Officer no report was submitted for the month of October.

Supervisor Lisa Worden stated Justin Sorensen, Zoning Officer and Michael Pierce town resident exchanged a few words in regards to Mr. Pierce violation of Local Law 2 of 1998, which supports the prohibition of clutter, litter and debris in the Town of

Rodman, New York. Zoning Officer Sorensen will be following up with Mr. Pierce in the upcoming weeks. Planning Board Chairman John Stinson stated Mr. Pierce came in for a special use permit. Mr. Pierce is looking to start his own small business repair shop. Planning Board member Star Carter stated Mr. Pierce would not be eligible for a special use permit until he meets the standards of Local Law 2 of 1998. All agreed.

Supervisor Lisa Worden stated Justin Sorensen, Zoning Officer is also having an issue with town resident Lucas West. Mr. West is making his barn into living quarters without the proper permits. Justin Sorensen, Zoning Officer will be contacting the Jefferson County Assessor.

Town Justice Report-Judge Amy Simpson submitted a report for the month of October. Judge Amy Simpson presented the board with a check in the amount of \$3,302.00 for the month of October.

Town Clerk's Report- Jamie Ackley, Town Clerk, submitted a report for the month of October.

Jamie Ackley, Town Clerk, submitted a check in the amount of \$753.53. This is for the penalties collected during the 2020 tax collection.

Highway Superintendent Report- Superintendent Dale Tamblin- submitted a report for the month of October.

Superintendent Dale Tamblin stated the town trucks have been serviced and dressed for winter.

Superintendent Dale Tamblin stated he has received four applications for the open highway position. There are two out of five applicants that are eligible for the position.

Library Report- Library Manager Margaret McKay reported to Supervisor Worden for the month of October.

Library Manager Margaret McKay reported 42 people came to utilize the free flu shot clinic. Mrs. McKay is hoping to have another clinic in 2021.

Supervisor Lisa Worden asked Town Clerk Jamie Ackley and Library Manager Margaret McKay about plans for a Christmas snack table. Mrs. Ackley stated with the pandemic there are limits on what we can do. Mrs. Ackley stated that we would like to buy pre-packaged goodies from a local vendor. All agreed to support the 2019 christmas budget.

Supervisor Lisa Worden asked about the Christmas tree that goes in the gazebo. Town Clerk Jamie Ackley and Superintendent Dale Tamblin both stated the tree that was used in the gazebo is broken. Supervisor Lisa Worden suggested a real tree. All agreed to do something different.

Planning Board- Planning Board Chairman John Stinson stated there are two Board of Assessment Review (BAR) openings. Mr. Stinson asked if the board knew anyone interested to please let him know.

GIS Hosting Agreement- Star Carter, a GIS Analyst in the Development Authority of the North Country (DANC) has asked the Town of Rodman to sign a GIS Web-Based Hosting Agreement with the Development Authority of the North Country (DANC). The purpose of this agreement is to provide provision for the Town to continue GIS hosting and maintenance service for an

additional five years. The GIS Web-Based program will help the town in many areas such as the water district, the fire district and much more. See attached agreement. A motion was made by Lisa Worden to extend the agreement for an additional five years, seconded by Councilman Stuart Tamblin. All were in favor. Ms. Carter stated she would be willing to set up a training session in the future.

Sexual Harassment Policy- Under the New York State Law, the Town of Romdan has to adopt a Non-Discrimination/Anti-Harassment Policy. The Town of Rodman has to provide annual training which meets New York State standards. The Town of Rodman is committed to maintaining a workplace free from sexual harassment. All employees are required to work in a manner that prevents sexual harassment in the work place. The policy stated that it is against the law and all employees have the right to a workplace free from sexual harassment. A motion was made by Lisa Worden to adopt the Sexual Harassment Policy, seconded by Councilman Stuart Tamblin. All were in favor. A full copy of the policy will be on file in the Town Clerk's Office.

Approval of the Preliminary 2021 Budget- A public hearing was held on November 4, 2020 to invite the public for comments on the proposed 2021 budget. No one spoke for or against the budget. A motion was made by Councilman Arther Baderman to adopt the 2021 budget, seconded by Councilman Stuart Tamblin. All were in favor. Supervisor Lisa Worden wanted to thank the board for helping her through a successful 2021 budget.

NEW/OLD

Town Clerk Jamie Ackley stated after speaking with the Board of Election staff the 6ft apart stickers that were placed on the floor down the hallway and in the Community Room are not coming off. The election board is trying to figure out the best solutions.

Supervisor Lisa Worden stated Town Accountant Terry Dack will be retiring in April. A local resident reached out to Mrs. Worden stating she was interested in the position. Supervisor Lisa Worden will keep the board posted.

Supervisor Lisa Worden reached out to Town Attorney Company, McArdle & Randall, PLLC to discuss the process of setting up the three funds. Town Attorney sent Supervisor Lisa Worden copies of different referendums that could be used. Supervisor Lisa Worden will reach out to the Association of Towns to make sure Rodman is following the correct process.

Supervisor Lisa Worden stated she received two bids for replacing the flooring in the library and town offices. The bids came from Sherwin- Williams in Watertown and Belloffs in Adams, bids will be reviewed.

Page 6

Supervisor Lisa Worden stated she would like permission to buy the highway crew Thanksgiving turkeys. Mrs. Worden would like the highway crew to know that they are appreciated for all their work. All agreed.

Superintendent Dale Tamblin stated the Town of Rodman should be bidding the fuel out to different companies to get the better deal. All agreed. Superintendent Dale Tamblin and Town Clerk Jamie Ackley will prepare an ad for the Watertown Daily Times.

General bills numbered 245-260 in the total amount of \$49,309.01 and highway bills numbered 129-133 in the total amount of \$31,344.25 were audited and ordered paid.

Rodman Town Board entered into executive session at 7:55 pm, for a personnel issue that needed to be addressed by the entire town board. The executive session ended at 8:15 pm. No action was taken.

Supervisor Lisa Worden motioned to adjourn at 8:25 pm.

Respectfully submitted,

Jamie Ackley, Town Clerk

Next board meeting December 9, 2020 @ 7:00pm