

Town of Rodman  
12509 School Street  
Rodman, NY 13682  
Town Board Meeting  
December 14, 2023  
7:00 PM

A scheduled meeting of the Town Board of the Town of Rodman, County Jefferson and the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 14<sup>th</sup> day of December, 2023.

<b>PRESENT:</b>	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Micheal Gaylord	-----	Councilman-Absent
	Dale Tamblin	-----	Highway Superintendent
	Jamie Ackley	-----	Town Clerk
	Amy Simpson	-----	Town Justice-Absent
	Justin Sorensen	-----	Town Zoning Officer-Absent
	John Stinson	-----	Planning Board Chairman
	Linda McConnell	-----	Library Manager-Absent
	Jim Rounds	-----	Town of Rodman Assessor

Supervisor Lisa Worden called the meeting to order at 7:00 pm, at the Rodman Community Hall.

**PRIVILEGE of the FLOOR-**

Supervisor Lisa Worden made a motion to approve November's minutes, and Councilman Stuart Tamblin seconded the motion. All were in favor.

**DANC REPORT** – Stuart Tamblin, Assistant Landfill Superintendent, Solid Waste Division of the Development Authority of the North Country (DANC), submitted a report for the month of November.

DANC received a total of 1,546 scale transactions, totaling 16,770.04 tons of material; for the month of November.

DANC reviewed, approved and processed eight special waste requests.

DANC had 22.34 mattresses diverted from the landfill in the month of November.

DANC diverted approximately 35.46 tons of tires in the month of November.

DANC has recorded 5.1 inches of rain for the month of November.

There were 1,531,778 gallons of leachate hauled to the Watertown Treatment Plant in the month of November. The City of Watertown accepted 178 loads.

**CTHC REPORT**– Heidi Tompkins, Circuit Rider Tug Hill Council (CTHC), submitted a report for the month of November. (See attachment)

The office of the NYS Comptroller and the Association of Towns of New York State has scheduled two Newly Elected Town Officials Training Schools. The training will be held January 10-12, 2024 at the DoubleTree by Hilton, 1111 Jefferson Road, Rochester, NY 14623 and January 17-19 at the Marriott, 189 Wolf Road, Albany, NY 12205. For more information visit

<https://members.nytowns.org/images/Documents/Training/2024%20Newly%20Elected%20Forms.pdf>.

The Local Conference will be held on May 1st and 2nd of 2024. Details will be available soon.

**Supervisor's Financial Report** – Supervisor Lisa Worden submitted a Monthly Report of Receipts and Payments for November, it was read and filed.

**Town Zoning Officer's Report**- Zoning Officer Justin Sorensen submitted a monthly report for the month of April.

**Town Justice Report**- Judge Amy Simpson submitted a report for the month of April. Judge Amy Simpson presented the board with a check in the amount of \$3,128.00 for the month of November.

**Town Clerk's Report**- Jamie Ackley, Town Clerk, submitted a report for the month of November.

Town Clerk Jamie Ackley submitted the New York State Department of Environmental Conservation Report for the month of November.

**Highway Superintendent Report**-Superintendent Dale Tamblin submitted a report for the month of November.

Superintendent Dale Tamblin stated Walker Lowe and Damian Smith will start the night shift on December 15, 2023.

**Library Report**- No report was submitted.

**Planning Board**- Planning Board Chairman John Stinson stated there is one completed and approved application for Jessica and Kirk Bast on Williams Road. There is one pre-application for Kathleen and Dale Tamblin. Mr. Stinson stated that Michael Gaylord's has temporarily withdrawn his application and RIC is still on hold.

**Assessor**- James Rounds, Town Assessor asked the Town of Rodman to amend the May 2023 minutes that stated Jefferson County is doing a town wide reassessment. The resolution needs to state the Town of Rodman will be doing a town wide reassessment with the help from Jefferson County. A motion was made by Councilman Stuart Tamblin to approve res#12142023-1, which forms CAP 1 in Jefferson County and allows the Town of Rodman to do a town wide reassessment with help from Jefferson County, Councilman Arthur Baderman seconded the motion. All were in favor.

**Cyber Insurance-** Supervisor Lisa Worden stated the Town of Rodman is required to have a complex password that has 8 to 12 characters, that will incorporate a mix of uppercase, lower case, numbers, and special characters for enhanced security purposes on all computers. The Town of Rodman is required by NYMIR which is the town insurance. All agreed.

**End of the year meeting-** Supervisor Lisa Worden stated the end of the year meeting will be on Thursday, December 28, 2023.

**Capital Reserve Resolutions-** Supervisor Lisa Worden stated the board needs to move funds into the reserve funds that the Town of Rodman has established. These three accounts funds are Town of Rodman Highway Repair Reserve Fund, Town of Rodman Highway Equipment Reserve Fund, and Town of Rodman Building and Grounds Reserve Fund. After some discussion;

A motion was made by Councilman Arthur Baderman to approve the resolution res#12142023-1, which allows the Town of Rodman to deposit \$50,000 from General Fun into the Town of Rodman Highway Repair Reserve Fund, Councilman Stuart Tamblin seconded the motion. All were in favor.

A motion was made by Councilman Arthur Baderman to approve the resolution res#12142023-2, which allows the Town of Rodman to deposit \$300,000 from the General Fund into the Town of Rodman Highway Equipment Reserve Fund, Councilman Stuart Tamblin seconded the motion. All were in favor.

A motion was made by Councilman Arthur Baderman to approve the resolution res#12142023-3, which allows the Town of Rodman to deposit \$50,000 from the General Fund into the Town of Rodman Building and Grounds Reserve Fund, Councilman Stuart Tamblin seconded the motion. All were in favor.

Supervisor Lisa Worden stated she will contact Town Accountant Ashley Lowe to move the funds in January 2024. All agreed.

### **New/Old**

Supervisor Lisa Worden stated SNO Pals send their liability insurance coverage to the Town of Rodman.

Supervisor Lisa Worden stated the Fireman exemption is tabled until January or until the Rodman Fire Department gathers the information that is needed to move forward.

General and highway bills numbered 393-439 in the total amount of \$94,996.85 were audited and ordered paid for the month of November.

Councilman Arthur Baderman motioned to adjourn at 8:00 pm.

Respectfully submitted,

Jamie Ackley, Town Clerk

The Comprehensive Meeting will be held on January 10, 2024 at 6:30 pm.

Next board meeting January 10, 2023 @ 7:00 pm