

Town of Rodman
12509 School Street
Rodman, NY 13682
Town Board Meeting
January 8, 7:00 PM Scheduled

A regular meeting of the Town Board of the Town of Rodman, County Jefferson and, the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 8th day of January 2020.

PRESENT:	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Vacant	-----	Councilperson
	Dale Tamblin	-----	Highway Superintendent
	Jamie Ackley	-----	Town Clerk
	Amy Simpson	-----	Town Justice
	Jacob Bull	-----	Town Zoning Officer
	John Stinson	-----	Planning Board Chairman -Absent
	Margaret McKay	-----	Library Manager
	Jim Rounds	-----	Town of Rodman Assessor-Absent

Supervisor Lisa Worden called the meeting to order at 7:00 PM.

PRIVIEGE of the FLOOR- Roger E. Tibbetts, Chairman Cooperative Tug Hill Council submitted a letter to the town board expressing his desire to continue being the representative for the Cooperative Tug Hill Council. Mr. Tibbetts also talked about the history behind the Cooperative Tug Hill Council and submitted a letter telling the "History of Path Project-Planning Accord for Tug Hill."

Councilman Arthur Baderman made a motion to re-appoint Roger E. Tibbetts to continue as the representative on the Cooperative Tug Hill Council, Councilman Vance Carpenter seconded the motion. All were in favor.

Supervisor Lisa Worden stated that due to the newly elected Supervisor position, Mr. Tibbetts needs to go the Watertown Saving Bank to sign paperwork on behalf of the Tug Hill. Councilman Arthur Baderman stated that he feels that only Supervisor Worden and Roger E. Tibbetts should be on the account and not himself. Roger E. Tibbetts, Chairman Cooperative Tug Hill Council then would be able to sign any checks on behalf of the Tug Hill. All agreed.

Star Carter town resident stated that she feels the Town of Rodman should have a comprehensive plan in place. Councilman Arthur Baderman stated that two Rodman Town Board members and the Planning board need to form a committee. Ms. Carter stated there are people to help facilitate this process along with the committee. All agreed. Supervisor Lisa Worden stated that a goal for 2020 is to start the process of a comprehensive plan, which may take a year or more to complete.

Councilman Vance Carpenter made a motion to approve the December's minutes; Councilman Stuart Tamblin seconded the motion. All were in favor.

DANC REPORT –Patricia M. Pastella, General Manager Solid Waste Division of the Development Authority of the North Country (DANC), submitted a report for the month of December.

General Manager Patricia M. Pastella presented a Host Community check in the amount of \$184,293.45 to the Rodman Town Board.

DANC completed their budget planning for 2020.

DANC hired Denise Kacuba as a new equipment operator.

There was reviewed and approved 13 waste requests for an approximated 7,435 tons of material in the month of December.

DANC diverted 221 mattresses in St. Lawrence County and 139 mattresses from Lewis County totaling 360 mattresses diverted in the month of December.

A Mattress Recycling Trailer was placed at Jefferson County Transfer site in anticipation of collection beginning January 1, 2020.

DANC recycled 1,672 books in the month of January.

There was 39.59 tons of tires that were collected and recycled in Lewis County and 57.84 tons were collected and recycled in St. Lawrence County, for a total of 97.43 tons of tires recycled in the month of December.

DANC received a total of 1,383 scale transactions, totaling 15,894.23 tons of material; which is 1,650 tons under projections for the month of December.

There were 213 payments processed for various vendors, totaling \$750,967.

DANC has recorded 2.55 inches of rain and 21 inches of snow for the month of December.

DANC processed 3 community improvement request, 11 asbestos request and 14 special waste requests.

DANC has recorded 2.55 inches of rain and 21 inches of snowfall for the month of December.

There were 1,608,200 gallons of leachate hauled to the Watertown Treatment Plant in the month of December. The City of Watertown is accepting 10 loads per day. No, leachate was hauled to Rome.

The Liner and storage Building Project Contract for the Southern Expansion has been awarded and construction should begin as weather permitting.

CTHC REPORT– No report was submitted for the month of December.

Supervisor's Financial Report – Supervisor Lisa Worden submitted a report for the month of December.

Supervisor Lisa Worden stated she met with Terry Dack, Town Accountant to discuss the layout of the monthly statement for the Supervisor. Ms. Worden asked the board if the report was sufficient or would they like something more detailed? Councilman Arthur Baderman stated he would like to see a detailed quarterly report so that the board can keep track of what was budgeted. All agreed.

Town Zoning Officer's Report- Jacob Bull does not have anything to report for the month of December. Mr. Bull stated he received a call about possible work at the old Apple Wood Restaurant. After looking into it they are fixing an existing structure.

Town Justice Report-Judge Amy Simpson submitted a report for the month of December. Judge Simpson also presented the board with a check for \$3,241.00 for the month of December. Supervisor Lisa Worden stated she received a letter from Lawrence Marks from the Unified Court System asking for the Town of Rodman Court Audit. Supervisor Worden and Judge Simpson will be meeting to discuss what Mr. Marks is asking for in the audit before Supervisor Worden responds to Mr. Marks. Councilman Arthur Baderman asked Judge Simpson if any grants will be opening. Judge Simpson stated that the grants will open in the spring and she will be applying at that time.

Town Clerk's Report- Jamie Ackley, Town Clerk, submitted a report for the month of December.

Highway Superintendent Report- Superintendent Dale Tamblin- submitted a report for the month of December.

Superintendent Tamblin asked the board to consider allowing Supervisor Lisa Worden to sign the New York State Highway Law #284. The New York State Highway #284 Law is an agreement between the Rodman Town Board/Supervisor and the Rodman Highway Superintendent/Highway Department funds be entered into the year 2020. All agreed.

Superintendent Tamblin stated he received pricing for a new roller of \$121,811.00 after a trade in price of \$10,500.00. Superintendent Tamblin also stated that the town pick-up truck is up for trade in this year. Superintendent Tamblin stated he feels that the roller is more important to trade in then the pick-up truck at this time. No decision was made at this time.

Superintendent Tamblin stated that the Teamsters contract for the town crewman states the working foreman receives an \$.87 raise and, on another page, it states \$1.00 raise. The town board all agreed and voted on a \$1.00 raise as working foreman. Supervisor Lisa Worden will discuss it with Town Accountant, Terry Dack.

Superintendent Tamblin stated the crewman has started the deferred comp.

Superintendent Tamblin stated that the Rodman Fire District has decided to sell the Town of Rodman's tanker. The price is still be determined.

Library Manager Margaret McKay submitted a Library report for the month of December.

Library Manager McKay stated that the annual report for the library system is due by January 31, 2020.

Library Manager Margaret McKay stated that municipal library's boards are supposed to be approved by town boards. Ms. McKay asked that town board to approve the following member's as Library Board members.

Patricia Floino	-----	President
Patricia Merrill	-----	Vice President
Sherry Hamilton	-----	Financial Officer
Lisa Winkler	-----	Board Member
Kathy Sleeman	-----	Board Member

Supervisor Lisa Worden made the motion to approve the municipal library board members; Councilman Vance Carpenter seconded the motion. All were in favor.

Library Manager Margaret McKay stated that Supervisor Worden will be signing checks on behalf of the library. Ms. McKay also stated that Sherry Hamilton, Library Financial Officer and Terry Dack Town Accountant will work together keeping the budget.

Planning Board- Chairwoman Star Carter reported on behalf of the Planning Board. Chairwoman Carter stated that chairman President John Stinson wanted to know what the surrounding towns had for fees in regards to town permits. (Special Uses, Subdivisions, etc.) Ms. Carter stated that after doing research the Town of Rodman is in the same rates range as other townships in the area.

Town Assessor Jim Rounds was absent due to illness. Mr. Rounds submitted a report for the month of December. The Assessor's report stated that he has been reviewing exemption paperwork (RP-305) for the Agriculture Land Exceptions and the original paperwork is not in order. The town residents that receive the Agriculture Land Exceptions will have to fill out new paperwork (RP-305) by March 1, 2020 to continue receiving this exemption.

2020 Organizational Meeting-

Town Board meeting	Every second of the month
Town Attorney	Vacant
Designated newspaper	Watertown Daily Times
Designated bank	Watertown Saving Bank
Association of Towns delegate	Lisa Worden
Budget Officer	Lisa Worden
Town Assessor	James Rounds
Zoning Officer	Jacob Bull
Deputy Supervisor	Arthur Baderman
Highway Supt. Working Forman	Michael Zehr
Deputy Town Clerk	Kay Chapman
Planning Chairman	John Stinson
Planning Board-Vice Chair	Sandra Groff
Zoning Board of Appeals	Vacant & Peter Lister
Water District	William Slover
DANC Citizen Advisory Committee	Arthur Baderman & Lisa Worden & Jamie Ackley
Town Historian	Margaret McKay

Supervisor Lisa Worden stated that we were unable to contact Peter Lister for the Zoning Board of Appeals and there is also a vacant position that needs to be filled. Supervisor Worden stated that William Slover was unable to be contact for the Water District.

The Rodman Town Board all agreed that the 2020 Organizational Meeting will be tabled until February so that the vacant positions can be filled.

Old/New

Councilman Arthur Baderman stated that he feels the town should purchase a gift card or a plaque thanking for former Supervisor Gary Stinson for the number of years he served as Supervisor. All agreed.

Superintendent Tamblin stated that the Local Government conference is coming up in March. Superintendent Tamblin asked if Highway Superintendent Working Forman Michael Zehr may attend the conference.

Superintendent Tamblin stated Highway Superintendent Working Forman Michael Zehr will be attending February's meeting on his behalf.

Councilman Vance Carpenter asked Town Clerk Jamie Ackley about a Deputy. Ms. Ackley stated that starting January 1, 2020, Brianna Dinzler will be training as Deputy Clerk on a 6 months trail bases.

Councilman Stuart Tamblin stated that we should be looking for someone to maintain the park as far as mowing and landscaping. Supervisor Worden stated that even though it doesn't belong to the town Fairview Cemetery also is the need of a person to mow. Councilman Baderman stated getting the same person might be an incentive for more hours. All agree.

Supervisor Lisa Worden stated that Daniel Hamilton will be putting up a outside light that will be located on the entrance to the park. Mr. Hamilton will also be repairing gas line that goes to the generator.

Supervisor Lisa Worden stated that we need someone to clean the Community Hall. Supervisor Worden stated she would like to see the job put up for bid and hire someone that holds insurance. Supervisor Worden stated that the current cleaning lady, Dolly Sykes is also welcome to put in a bid for the position. Supervisor Worden feels there should be a schedule cleaning time that works out for everyone who works in the building. All agreed.

Supervisor Lisa Worden stated that the locks have been changed throughout the building and there are minimal keys. Ms. Worden stated there is private information within the offices and keys to that part of the building should be limited. All agreed.

The Town of Rodman budget transfers were submitted to the town board. The Town of Rodman budget transfers are accounts that exceeded their budget amounts. These transfers are to adjust the budget accordingly.

Supervisor Lisa Worden asked the town board if they are ok with having the monthly meeting in the Community Room where there is move room. All agreed.

Town Clerk Jamie Ackley stated that with the ongoing programming that is done by the Library she feels that the Library should have first dibs on the room usage. Ms. Ackley feels that there has been misuse of the Community Room with residents booking the room then not showing up. There have also been occasions where the room had been booked for private business gain. After, some discussion the board decided that the Community Room should only be used for Library programming, birthday parties, and/or small gatherings by town residents.

General bills numbered 001-014 in the total amount of \$55,458.04 and highway bills numbered 001-008 in the total amount of \$32,014.79 were audited and ordered paid.

Supervisor Lisa Worden motioned to adjourn at 8:35 pm.

Rodman Town Board entered into executive session for personal reasons at 8:34pm. Executive session ended at 9:07 pm. No action was taken.

There will be interviews set up on January 15, 2020 and January 16, 2020, for a new Town Attorney.

An ad would be placed in the Watertown Daily Times for a vacant Councilperson position.

Respectfully submitted,

Jamie Ackley, Town Clerk

Next board meeting February 12, 2020 @7:00 pm
Organizational Meeting

Town of Rodman
12509 School Street
Rodman, NY 13682
Executive Session
January 15, 2020 7:00 PM Scheduled

A scheduled meeting of the Town Board of the Town of Rodman, County Jefferson and, the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 15th day of January, 2020.

PRESENT:	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Jamie Ackley	-----	Town Clerk

Supervisor Lisa Worden at 5:00 PM started the interview process.

Supervisor Lisa Worden called the interview closed at 6:00 PM. No action was a taken.

Respectfully submitted,

Jamie Ackley, Town Clerk

Town of Rodman
12509 School Street
Rodman, NY 13682
Executive Session
January 16, 2020 7:00 PM Scheduled

A scheduled meeting of the Town Board of the Town of Rodman, County Jefferson and, the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 16th day of January, 2020.

PRESENT:	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Jamie Ackley	-----	Town Clerk

Supervisor Lisa Worden at 5:00 PM started the interview process.

Supervisor Lisa Worden called the interview closed at 6:00 PM. No action was a taken.

Respectfully submitted,

Jamie Ackley, Town Clerk