

Town of Rodman  
12509 School Street  
Rodman, NY 13682  
Town Board Meeting  
October 13, 2021  
7:00 PM Scheduled

A regular meeting of the Town Board of the Town of Rodman, County Jefferson and the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 13<sup>th</sup> day of October, 2021.

<b>PRESENT:</b>	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Jacob Bull	-----	Councilman
	Dale Tamblin	-----	Highway Superintendent
	Jamie Ackley	-----	Town Clerk
	Amy Simpson	-----	Town Justice-Absent
	Justin Sorensen	-----	Town Zoning Officer-Absent
	John Stinson	-----	Planning Board Chairman
	Linda McConnell	-----	Library Manager-Absent
	Jim Rounds	-----	Town of Rodman Assessor-Absent

Supervisor Lisa Worden called the meeting to order at 7:00 pm, at the Rodman Community Hall.

**PRIVILEGE of the FLOOR-** No one spoke.

Councilman Vance Carpenter made a motion to approve the September minutes; Supervisor Lisa Worden seconded the motion. All were in favor.

**DANC REPORT** – Stuart Tamblin, Assistant Landfill Superintendent, Solid Waste Division of the Development Authority of the North Country (DANC), submitted a report on behalf of Patricia M. Pastella, General Manager.

DANC received a total of 1,713 scale transactions, totaling 20,250.64 tons of material; which is 2,207 tons over projections for the month of September.

There were 141 payments processed for various vendors, totaling \$1,339,279.

DANC reviewed, approved and processed four community improvement requests, and eight special waste requests.

The annual cleaning of the leachate tanks was completed.

Books are being accepted for debinding at RTS in Harrisville. A total of 5,860 pounds of books were recycled in September.

DANC diverted 271 mattresses in St. Lawrence County, 645 mattresses from Jefferson County and 151 mattresses from Lewis County totaling 1,067 mattresses diverted in the month of September.

There were a total of 64.32 tons of tires recycled in the month of September.

St. Lawrence County continues to process Single Stream Recyclables.

There were 23 loads hauled to Recycle America totaling 442 tons of recyclables.

DANC has repaired the erosion on the Marcy Excavation.

DANC completed the installation of a rain cap in cell 12 to mitigate storm water and leachate generation.

DANC has recorded 6.26 inches of rain in the month of September.

There were 914,850 gallons of leachate hauled to the Watertown Treatment Plant in the month of September. The City of Watertown accepted 107 loads.

**CTHC REPORT** – Karleigh Stucky, Representative of the Cooperative Tug Hill Council (CTHC), submitted a report for the month of September.

The 2021 Technical Assistance Grant program that provides support for consulting projects that preserve New York State's culture and historic resources is now open. For more information about the webinar on the grants, grant guidelines and to submit a preapplication visit <https://www.preservenys.org/technical-assistance-grants>. Pre-Applications are due by October 11, 2021.

On Tuesday, October 26th, Mr. Joe Lawrence will be providing a webinar entitled "Agriculture and the Lewis County Experience". Mr. Lawrence will be sharing some of the unique history, current happenings and future opportunities for agriculture in the region. To register for the presentation, visit <https://tinyurl.com/LCFarming>.

Legislative Director and Counsel for Association of Towns, Sarah Brancatella will be presenting "The American Rescue Plan Act: What Your Board Needs to Know" on Tuesday, October 19, from 12:00 to 1:00 pm. Send questions beforehand to [tughill@tughill.org](mailto:tughill@tughill.org). To register at [www.tinyurl.com/tughillarpa](http://www.tinyurl.com/tughillarpa) or on the website at <https://tughill.org/upcoming-workshops/>.

The New York State Office State Comptroller (OSC) is offering two Advanced Accounting schools. The first will be held on October 20th and 21st and the second on December 15th and 16th. The classes are available in-person or online at <http://www1.osc.state.ny.us/localgov/lot-registration/accounting-school.cfm>. The cost of the session is \$58 for government employees and \$170 for others.

Remote meetings have been authorized again by the Governor via state law until January 15, 2022.

The Commission's Annual Meeting has been scheduled for October 14th, at Tailwater Lodge in Altmar.

**Supervisor's Financial Report** – Supervisor Lisa Worden submitted a Monthly Report of Receipts and Payments for September it was read and filed.

**Town Zoning Officer's Report**- Justin Sorensen, Zoning Officer submitted a report for the month of September.

**Town Justice Report**- Judge Amy Simpson submitted a report for the month of August. Judge Amy Simpson presented the board with a check in the amount of \$2,235.00 for the month of September.

**Town Clerk's Report**- Jamie Ackley, Town Clerk, submitted a report for the month of September.

Jamie Ackley, Town Clerk submitted the New York Department of Environment Conservation (DEC) report for the month of September.

**Highway Superintendent Report**- Superintendent Dale Tamblin- submitted a report for the month of September.

Superintendent Dale Tamblin stated the town crew will be paving Brown Road starting the week of September 13th, through September 17th.

Superintendent Dale Tamblin stated by the end of October he will be preparing one truck for snow removal.

Superintendent Dale Tamblin is asking the board to approve an upgrade on the 2018 pickup truck. Councilman Stuart Tamblin made the motion to approve the ordering of a 2022 Ford F350 pickup truck; Councilman Vance Carpenter seconded the motion. All were in favor.

**Library Report**- Supervisor Lisa Worden announced the newly appointed Library Manager Linda McConnell.

Library Manger Linda McConnell submitted a report for the month of October.

The library has received 59 new books and 9 new DVD's.

The library held a flu clinic on October 13th, with 18 people receiving their flu shots and 1 person had their Pfizer booter. The library will be holding another flu clinic on October 20th, from 3:00 pm to 6:00 pm.

There were 89 adults and 16 children that visited the library in the month of September.

Programming is being planned for the upcoming holidays.

**Planning Board-** No report submitted.

**Adopt- Sexual Harassment/ Violence Policy- Sexual Harassment Policy-** Under the New York State Law, the Town of Rodman has to adopt a Non-Discrimination/Anti-Harassment Policy. The Town of Rodman provides annual training which meets New York State standards. The Town of Rodman is committed to maintaining a workplace free from sexual harassment. All employees are required to work in a manner that prevents sexual harassment in the work place. The policy states that it is against the law and all employees have the right to a workplace free from sexual harassment. A motion was made by Councilman Jacob Bull to adopt the Sexual Harassment Policy/Violence Policy, seconded by Councilman Stuart Tamblin. All were in favor. A full copy of the policy will be on file in the Town Clerk's Office.

**2022 Budget-** Supervisor Lisa Worden reviewed some budgeting adjustments with the town board. After some discussion the board all agreed to adjust the 2022 budget. The Preliminary Budget will be completed and filed in the Town Clerk's office where it is available by any interested person to review. A Public Hearing will be held on November 3, 2021 at 6:00 pm. Town Clerk Jamie Ackley will be posting the Public Hearing in the Watertown Daily Times and in the Community Hall. .

**Vault-** Town Clerk Jamie Ackley stated there is a huge safe in the storage closet that has always been left open due to the lack of a combination. The safe holds a large Vital Statistics book dating back to 1884. Town Clerk Jamie Ackley stated that somehow the door on the safe was shut and locked. After some discussion the board agreed that Town Clerk Jamie Ackley should call a locksmith. All agreed.

**Stephen Winkler-** Supervisor Lisa Worden stated she was contacted by town resident Stephen Winkler about needing a letter from the Town of Rodman so that he could receive a soil and water grant. Mr. Winkler stated he has been cutting the hay off the town field by the waterworks. Supervisor Lisa Worden asked Mr. Winkler if he had a written agreement with the previous Town Supervisor. Mr. Winkler stated there was no written agreement; it was done by a handshake. Supervisor Lisa Worden said Mr. Winkler needed to discuss this with the Town Board. Supervisor Lisa Worden reached out to Superintendent Dale Tamblin, the board members and the town attorney. After some discussion Councilman Stuart Tamblin made a motion not to enter into a lease agreement with any current or future resident or non resident to maintain the fields next to the waterworks. Councilman Jacob Bull seconded the motion, All agreed.

**Cleaning-** Town Clerk Jamie Ackley stated Jamie Perry owner of jp's green cleaning has contacted her stating she would like to continue to clean at the Town Hall however would like to dissolve her business name. Councilman Arthur Baderman stated Jamie Perry would have to show proof of insurance or hire her as an employee. After some discussion the board agreed to hire Jamie Perry on an hourly salary and she will fall under the town insurance. Town Clerk Jamie Ackley will contact Jamie Perry to sign the Sexual Harassment Policy and Violence Policies. All agreed.

**NEW/OLD**

Supervisor Lisa Worden stated Sam Purington, Executive Director of the Volunteer Transportation Center has sent a letter asking the town board to consider contributing \$750 in their 2022 budget. The Volunteer Transportation Center offers service to residents that need assistance with transportation to and from medical appointments and ensures access to food sources. Supervisor Lisa Worden asked the town board to approve her signing the 2022 agreement. All agreed.

Supervisor Lisa Worden stated she will be setting up a meeting with Larry Petrie and all board members to discuss the town funds in the spring. After the meeting there will be Public Hearing set up for the town residents to come and hear how the funds will be alligated. All agreed.

Supervisor Lisa Worden stated the holiday flags that will be hung on the poles throughout the town have been ordered.

Supervisor Lisa Worden stated the town will be having a Christmas Lights Contest again this year. The contest will be posted on the town website, facebook, on the fire hall sign and will be posted outside the Town Hall. Supervisor Lisa Worden asked the board members to spread the word.

Councilman Jacob Bull stated the door going into the town office should be replaced. All agreed.

General and highway bills numbered 342-368 in the total amount of \$24,128.46 were audited and ordered paid for the month of September.

Councilman Arthur Baderman motioned to adjourn at 8:15 pm.

Respectfully submitted,

Jamie Ackley, Town Clerk

Public Hearing November 3, 2021 @ 6:00 pm

Next board meeting November 10, 2021 @ 7:00 pm