

Town of Rodman
12509 School Street
Rodman, NY 13682
Town Board Meeting
November 10, 2021
7:00 PM Scheduled

A regular meeting of the Town Board of the Town of Rodman, County Jefferson and the State of New York was at the Community Hall Offices, 12509 School Street, Rodman, NY on the 10th day of November, 2021.

PRESENT:	Lisa Worden	-----	Supervisor
	Arthur Baderman	-----	Councilman
	Vance Carpenter	-----	Councilman
	Stuart Tamblin	-----	Councilman
	Jacob Bull	-----	Councilman
	Dale Tamblin	-----	Highway Superintendent
	Jamie Ackley	-----	Town Clerk
	Amy Simpson	-----	Town Justice-Absent
	Justin Sorensen	-----	Town Zoning Officer-Absent
	John Stinson	-----	Planning Board Chairman
	Linda McConnell	-----	Library Manager-Absent
	Jim Rounds	-----	Town of Rodman Assessor-Absent

Supervisor Lisa Worden called the meeting to order at 7:00 pm, at the Rodman Community Hall.

PRIVILEGE of the FLOOR- No one spoke.

Councilman Vance Carpenter made a motion to approve the October minutes; Supervisor Lisa Worden seconded the motion. All were in favor.

DANC REPORT – Stuart Tamblin, Assistant Landfill Superintendent, Solid Waste Division of the Development Authority of the North Country (DANC), submitted a report on behalf of Patricia M. Pastella, General Manager.

DANC received a total of 1,549 scale transactions, totaling 18,072 tons of material; which is 553 tons over projections for the month of October.

There were 148 payments processed for various vendors, totaling \$871,098.

DANC reviewed, approved and processed three special waste requests, four asbestos requests, and four community improvement requests.

DANC is preparing for snow removal and winterizing their seasonal equipment.

Books are being accepted for debinding at RTS in Harrisville. A total of 1,480 pounds of books were recycled in October.

DANC diverted 422 mattresses in St. Lawrence County, 650 mattresses from Jefferson County and 430 mattresses from Lewis County totaling 1,502 mattresses diverted in the month of October.

There were a total of 64.32 tons of tires recycled in the month of September.

St. Lawrence County continues to process Single Stream Recyclables.

There were 24 loads hauled to Recycle America totaling 453 tons of recyclables.

DANC has recorded 4.8 inches of rain in the month of October.

DANC has completed their upgrade on the main pump station.

There were 692,550 gallons of leachate hauled to the Watertown Treatment Plant in the month of October. The City of Watertown accepted 81 loads.

CTHC REPORT – Karleigh Stucky, Representative of the Cooperative Tug Hill Council (CTHC), submitted a report for the month of October.

The New York State Office of the State Comptroller (OSC) is offering their Advanced Accounting school on December 15th and 16th. The classes are available in person or online. To register visit <http://www1.osc.state.ny.us/localgov/lot-registration/accounting-school.cfm>.

The Governor extended the remote meetings until January 15, 2022.

The Association of Town of the State of New York (AOT) is holding a 2022 Annual Meeting & Training School from February 20th through the 23rd, at the Marriott Marquis in New York, New York. To register visit www.nytowns.org.

The 2021 Local Government Conference will be held at the Turning Stone Casino on April 19, 2022.

Supervisor's Financial Report – Supervisor Lisa Worden submitted a monthly report of Receipts and Payments for October it was read and filed.

Supervisor Lisa Worden stated there are new guidelines coming from President Biden that she wanted the board to be aware of. The guidelines are stating all employees will have to be fully vaccinated from COVID-19 by January 4, 2022, The guideline also states there will be a \$14,000 fine for each employee that is not vaccinated. This is a concern for the Town of Rodman due to some employees not yet vaccinated. Supervisor Lisa Worden also noted at this time these are guidelines not mandates. Supervisor Lisa Worden will be consulting with the town attorney before December's meeting.

Town Zoning Officer's Report- Zoning Officer Justin Sorensen submitted a monthly report for the month of October.

Zoning Officer Sorensen reported the Town of Rodman received one application in the month of October.

Zoning Officer Justin Sorensen is following up on a complaint about clutter on County 69 in the Town of Rodman.

Town Justice Report- Judge Amy Simpson submitted a report for the month of August. Judge Amy Simpson presented the board with a check in the amount of \$3,869.00 for the month of October.

Town Clerk's Report- Jamie Ackley, Town Clerk, submitted a report for the month of October.

Jamie Ackley, Town Clerk submitted the New York Department of Environment Conservation (DEC) report for the month of October.

Highway Superintendent Report- Superintendent Dale Tamblin- submitted a report for the month of October.

Superintendent Dale Tamblin asked if the board would allow the highway department to start an account with Runnings Department Store in Watertown, New York. All agree.

Library Report- Library Manager Linda McConnell submitted a report for the month of October.

The Rodman Library held a successful flu clinic with 54 flu shots and four Pfizer boosters administered.

Library Manager Linda McConnell stated 8 new books have been added to the library.

There have been 67 adults and 15 children in attendance at the library in the month of October.

The Rodman Library will hold a GRINCH program on December 5th from 9:00 am to 2:00 pm. All are welcome to come see the GRINCH, play PIN the heart on the Grinch, make a Christmas craft, take pictures, have a snack, and get a small gift before you leave. All children will be able to sign up for a FREE raffle.

Planning Board- Planning Board Chairman John Stinson submitted a report for the month of October.

Planning Board Chairman Stinson reported there are two planning applications pending and one application that has been sent to the Zoning Board of Appeals (ZBA).

Planning Board Chairman John Stinson attended the webinar on a PILOT agreement. Mr. Stinson will be putting together an agreement for the attorney to review. Supervisor Lisa Worden stated the board will review the agreement at December's meeting.

Approval of the Preliminary 2022 Budget- A public hearing was held on November 3, 2021 to invite the public for comments on the proposed 2022 budget. No one spoke for or against the budget. A motion was made by Councilman Jacob Bull to adopt the 2022 budget, seconded by Councilman Stuart Tamblin. All were in favor. Supervisor Lisa Worden wanted to thank the board for helping her through a successful 2022 budget.

Trail Meeting- Supervisor Lisa Worden stated she will be attending a Trail Meeting in Adams, New York. Town Resident Steven Winkler has approached the Tug Hill in regards to a walking trail that connects the Town of Rodman and the Town of Adams. Supervisor Lisa Worden will update the town board after the meeting.

Recycling- Superintendent Dale Tamblin stated the recycling center employees are both in quarantine due to having and or been exposed to COVID-19. The highway crewman will be filling in at the recycling center for the next few weeks. All members of the board agreed both employees will need to be tested for COVID-19 before returning to work. Superintendent Dale Tamblin stated there are ongoing issues at the recycling center that need to be addressed. Some of the issues are the cleanliness inside of the building, the gate being unlocked before opening hours and no running water or proper restrooms. After some discussion the board decided there will be upgrades made to the Recycling Facility and the attendees will need to keep the building in good standings.

Vault- Town Clerk Jamie Ackley stated the Vault door has been unlocked by Advance Safe & Lock, NNY, LLC. The safe was able to be drilled opened, the drilled hole was sealed and a combination to the safe was provided to the Town of Rodman. It was also stated by Advance Safe & Lock, NNY, LLC that the vault is in very good condition and should be used, as it is a four hour fire safe. After some discussion, all agreed. Advance Safe & Lock, NNY, LLC has billed the Town of Rodman \$400. Supervisor Lisa Worden stated now the safe is open and ready to be used; she has important cemetery documents that she would like placed inside the vault. Councilman Arther Baderman stated the board may want to consider building a secured room at the highway department. All agreed.

Town Clerk Jamie Ackley stated there is a huge whole behind the Vault in the storage room. After some discussion the highway crewman will be working to support the floor joists in the near future.

NEW/OLD

Supervisor Lisa Worden stated on September 9th, 2021 Henry J. Heever of New York Municipal Insurance Reciprocal (NYMIR), visited the Rodman Highway Department and the Rodman Community Hall. Mr. Heever has provided his observations on different safety recommendations in regards to all employees and members of the public. The board has reviewed the recommendations and will be implementing them on the playground and in the Community Hall.

Supervisor Lisa Worden asked Town Clerk Jamie Ackley to send the 2022 Adopted Budget to the Town Attorney Company, McArdle & Randall.

Supervisor Lisa Worden stated the Town of Rodman has a current lease with Advanced Business System on a TASKalfa copier that is coming to end in February of 2022. Supervisor Lisa Worden stated she doesn't not want to renew the lease with Advance Business Systems. Mrs. Worden would like to enter into an agreement with Usherwood. Usherwood is offering a colored printer for less a month than Advance Business Systems. After some discussion, A motion was made by Councilman Arthur Baderman to allow Town of Rodman Supervisor Lisa Worden to sign a lease agreement with Usherwood, seconded by Councilman Stuart Tamblin. All were in favor.

Supervisor Lisa Worden stated Accounting Clerk LeeAnn Tedford has been having programming issues this month. Supervisor Lisa Worden stated the checks for October have not been printed for her to sign. Accountant Tedford is working with Williamson to resolve the issues.

Supervisor Lisa Worden stated on Sunday, December 5, 2021 the fire hall will be having a Breakfast with Santa from 8:00 am to 10:30 am. Breakfast will be \$7 and children under 8 are free. There will also be craft vendors there to help with your Holiday Shopping. Supervisor Lisa Worden also stated the Rodman Library is coinciding with their Grinch program from 9:00 am to 2:00 pm.

Supervisor Lisa Worden stated the wreath for the gazebo, the lights for the trees on the hill and the flags for the pole in town are all ordered.

Supervisor Lisa Worden stated the town will be having a Christmas Lights Contest again this year. The contest will be posted on the town website, facebook, on the fire hall sign and will be posted outside the Town Hall. Supervisor Lisa Worden asked the board members to spread the word.

Town Clerk Jamie Ackley asked the board to approve the yearly Christmas table once again this year. The Christmas table is a table Ms. Ackley sets up with Christmas goodies for all town residents to enjoy. All agreed.

Town Clerk Jamie Ackley stated she has been unable to get ahold of Board of Assessment Review (BAR) member Robert Feldman to see if he would like to be reappointed as BAR member. Tabled until December's meeting.

Town Clerk Jamie Ackley stated Daniel Hamilton is interested in replacing the office door and will be submitting an estimate for December's meeting.

Town Clerk Jamie Ackley stated the Town of Rodman will need to pass a resolution in order for her to accept debit or credit cards. A motion was made by Councilman Stuart Tamblin to adopt resolution res#11102021-1, that allows the Town of Rodman to accept Debit and or Credit Card, for any payment of any kind including, but not limited to clerk fee and property taxes and the customer will be charged the convenience fee to cover transaction processing cost, seconded by Supervisor Lisa Worden. All were in favor.

Superintendent Dale Tamblin stated we have received complaints about the front ramp being slippery. After some discussion it was decided the ramp will be tabled due to the upcoming weather. Superintendent Dale Tamblin will discuss the shoveling with Daniel Grandjean. All agree.

Superintendent Dale Tamblin stated he is having problems with STAT Communications. Mr. Tamblin has reached out to STAT and received no response. Supervisor Lisa Worden will contact them on Friday.

Superintendent Dale Tamblin stated Accounting Clerk LeeAnn Tedford has asked if she can change the town crewman pay week by one day. Currently the pay week runs from Tuesday to Monday and she would like to change it from Monday to Sunday. All agreed. The changes will go into effect January 1, 2022.

Superintendent Dale Tamblin stated he would like to change propane companies to Heller's gas due to the low cost. All agreed.

Councilman Vance Carpenter asked Superintendent Dale Tamblin about a small shed over at the Recycling Center. Superintendent Dale Tamblin stated the shed has been ordered.

General and highway bills numbered 369-424 in the total amount of \$490,179.81 were audited and ordered paid for the month of October.

Rodman Town Board entered into executive session at 8:25 pm, for a personnel issue that needed to be addressed by the entire town board. The executive session ended at 8:40 pm. No action was taken.

Councilman Arthur Baderman motioned to adjourn at 8:45 pm.

Respectfully submitted,

Jamie Ackley, Town Clerk

Next board meeting December 8, 2021 @ 7:00 pm