

Town of Rodman
Town Board Meeting
November 14, 2018, 7:00 PM

County of Jefferson
State of New York

Present were Supervisor Gary Stinson, Councilpersons Arthur Baderman, Vance Carpenter, Lisa Worden, Stuart Tamblin, and Highway Superintendent Dale Tamblin.

Angie Kimball, Circuit Rider for the Cooperative Tug Hill Council (THC), was present for her yearly visit.

Councilwoman Lisa Worden made a motion to approve the October's minutes with corrections; Councilman Arthur Baderman seconded the motion. All were in favor

Resolved that the minutes of October 10, 2018, be approved including a correction of tons being added at the end of 44,301.17.

Resolved that the minutes of October 10, 2018, be approved including a correction of composing being corrected to composting.

Resolved that the minutes of October 10, 2018, be approved including a correction of 851,400 tons being corrected to 851,400 gallons.

Resolved that the minutes of October 10, 2018, be approved including a correction considers being changed to concerns.

DANC Report – Stuart Tamblin, Lead Operator, Solid Waste Division of the Development Authority of the North Country (DANC), submitted reported on behalf of Patricia M. Pastella, General Manager.

Mr. Tamblin stated that DANC has completed their annual leachate system clean and inspection. A report is being developed and will be submitted to DEC, no issues found.

DANC stated the Handicapped Hunting Program is using two sites. Five deer have been shot so far this year.

DANC met with Kraft Heinz to address issues with their process of wet sludge.

DANC has de-bonded a total of 29,669 books.

DANC stated they received approximately 54,123.14 tons of contaminated soil in the month of October.

DANC received a total of 2,017 scale transactions, totaling 28,606.30 ton of material which is 7,500 tons over projected for the month of October.

There were 1,634,000 gallons of leachate hauled to the Watertown Treatment Plant in the month of October.

DANC has recorded 5.7 inches of rain for the month of October.

DANC held a site tour for a 150 third grade students from Lowville.

CTHC Report – Kay Chapman, Representative of the Cooperative Tug Hill Council (CTHC), stated that NYS Archives is preparing for their next round of Local Government Records Management Improvement Fund (LGRMIF) grants with some webinars and some locally held information sessions. For information on LGRMIF grants and to sign up

for either a webinar or an information session visit the NYS Archives website at <http://www.archives.nysed.gov/grants/grants>.

Upcoming wind project meeting: The number three wind project located in Harrisburg and Lowville has had their application deemed complete by Article 10 siting board. Upcoming information session and public comments hearing will be held on November 14, at the Lowville Town Hall (5533 Bostwick St., Lowville) with the first information session at 2:00 pm and the public statement hearing at 3:00 pm. Then the second informational session starting at 6:00 pm the public statement at 7:00 pm. For more information on the project visit <http://document.dps.ny.gov/public/MatterManagement/CaseMaster.aspx?MatterSeq=50941&MNO=16-F0328>.

Avangrid Renewables has announced that they will be hosting an open house on the Deer River wind project located in Pinckney at the Town Hall (307 State Route 177, Barnes Corners) on November 14, from 2:00-4:00 pm and 6:00-8:00pm to discuss studies that have been completed as well as the Article 10 process. There will be many informational stations about the project and opportunities to ask questions to the Avangrid staff.

The American Farmland Trust along with the Cornell University Community and Regional Development Institute (CaRDI) and the NYS Dept. of Ag and Markets are hosting a Farmland Protection and Smart Solar Siting Forum on Thursday, November 15, from 9 am to noon. The session is free of charge. For more information and RSVP www.farmland.org/farmlandforum.

NYS DEC and New York ReLeaf are hosting a workshop on Emerald Ash Borer which is geared toward town/village boards and municipal officials. The workshop will be held on November 14, at the Adams Municipal Building (3 South Main Street Adams) from 8:30 am to 12:30 pm. Pre-register for the session by contacting Mike Giocondo at Michael.giocondo@dec.ny.gov or 315-376-3521.

Parks and Trails New York (PTNY) is offering a fourth round for grants through the NYS Parks and Trails Partnership Program. This program is a \$500,000 capacity building matching grant program, funded through the Environmental Protection Fund. For more information visit the Parks and Trails NY website at <https://www.ptny.org>. The deadline to apply is November 30, 2018.

The Association of Towns (AOT) Annual Meeting and Training School will be held on February 17-20th, 2018 at the New York Marriott Marquis. For more information visit the Association of Towns at www.nytowns.org or call 518-465-7933.

Two workshops have been scheduled for municipalities in Lewis and Jefferson Counties. These workshops will have information on the Complete Street Program which promotes active community designs that lead to economically, environmentally, and socially thriving towns, villages and rural settings. A workshop will be held on December 4th in the Village of West Carthage Community Room, (61 High Street, Carthage) from 9:00 am to Noon. Another workshop will be held on December 5th at Lowville Village Fire Hall (7640 NYS Route 26, Lowville) from 8:00 am to 11:00 am.

New York State's Sexual Harassment laws were updated earlier this year. It is now required by all employers in New York State to adopt a sexual harassment policy. All employees are required to undergo annual training on the adopted policy. Training must be completed by October 9, 2019.

Supervisor's Financial Report –Supervisor Gary Stinson reported the Jefferson County \$73,384.12 receipt is believed to be the Town of Rodman share of sales tax.

Supervisor Gary Stinson suggested that the board consider moving funds from the General Fund into a Reserved Fund. A motion was made by Councilman Arthur Baderman to move \$350,000 from the General Fund into the Reserved Fund for highway maintenance; Councilwoman Lisa Worden seconded the motion. All were in favor.

Town Zoning Officer's Report- Jacob Bull submitted a report for the month of October.

Mr. Bull stated that he will be submitting a ten-day clean-up notice to Michael Pierce, County Route 68. Michael Pierce has had trash building up on and off for the last year.

Town Justice Report- Amy Simpson submitted a report for the month of October. Judge Simpson presented the board with a check for \$4,128 for the month of October.

Town Clerk's Report- Jamie Ackley, Town Clerk, submitted a report for the month of October.

Highway Superintendent Report- Superintendent Dale Tamblin submitted a report for the month of October.

Superintendent Dale Tamblin would like the board to approve the purchase of a 938 Caterpillar Pay Loader from Milton CAT. All were in agreeance.

Superintendent Tamblin stated that all trucks are serviced and dressed for winter.

Superintendent Tamblin stated that the flags will be taken down and stored for winter. The Christmas wreaths will be hung on the light poles around town.

The night crew for the highway department will be starting soon. The shift will be as follows;

Dayshift 7:00am to 3:30pm (7pm if needed)

Nightshift 10:30 pm to 7:00 am (will come in at 7 pm if needed)

Mr. Tamblin will be putting the Christmas tree in the gazebo within the next couple weeks.

Sexual Harassment Policy- Under the New York State Law, the Town of Rodman has to adopt a Non-Discrimination/Anti-Harassment Policy. The Town of Rodman has to provide annual training which meets New York standards. Angie Kimball, Circuit Rider for the Cooperative Tug Hill Council (THC) will send Supervisor Gary Stinson the link to the New York State website on the training videos that are needed. Supervisor Stinson will be working to provide the board with a Sexual Harassment Policy that will be passed in the upcoming month.

Review Proposed Wind Turbine Policy- Planning Board Chairman John Stinson and Councilman Vance Carpenter presented a potential amended copy of a Local Law to Regulate Wind Energy in the Town of Rodman. A copy of the Local Law will have to be reviewed by the Town Attorney David Renzi and the County Planning Board. Then a public hearing will need to be held. Further discussion will be held at December's meeting.

Secure Scan Records Storage- Jamie Ackley, Town Clerk, and Kay Chapman, Deputy had a meeting with Michael Came from SecureScan, Albany, New York at the Rodman Town Hall. Mr. Came was able to review water damage to files that are in the basement. The records that SecureScan is able to scan is as follows;

Death records	Marriage Records	Birth Records
Payroll	Election records	Monthly records
Minutes	Assessments	Taxes
Burial (most expensive due to water damage and mold)		

There are books that hold marriage, birth and death records that span about a 100 years that Mr. Come states the Town of Rodman would have to unbind before they would scan. Mr. Come stated that it would take approximately one to two weeks for a proposal, however, he estimated it being under \$5000. The town board would like to get another estimate.

Councilwoman Lisa Worden stated she met with Lynn D. Bertram from Bertram Building and Remodeling, Mannsville, NY to discuss building a secure and dry room at the Town Barn. Mr. Bertram will build a 10'x26' storage room to hold records and files for the Town of Rodman. Specific detail include;

- 2"x4" studded walls, 16" on center
- 2 layers of fire core drywall on each side to provide a 2-hour fire resistant barrier
- walls to insulate with rock wool fire-resistant insulation
- 36" interior fire door-min 2-hour rating
- walls to be primed/painted
- 3 layers of wood shelving each side, 2' deep and 16' long
- table or countertop at the far end
- 3 lights and 2 outlets
- will use existing balcony floor and sloped ceiling
- Town will provide a clear area and remove the existing hanging heater
- total cost \$9,300

A motion was made by Councilman Stuart Tamblin, Seconded by Councilman Vance Carpenter, Councilwoman Lisa Worden-AYE, Councilman Arthur Baderman –AYE, Supervisor Gary Stinson-NAY

Old/New

Town Clerk Jamie Ackley stated that the library board will be celebrating Library Manager Karen Marriott's retirement at an open house on December 2nd with a cake. Mrs. Ackley invited the board and suggested that it would be nice to present Mrs. Marriott with a gift for her years of service. The town board agreed, Councilwoman Lisa Worden will be looking into a gift for Mrs. Marriott before the open house.

Town Clerk Jamie Ackley asked the board to consider covering the cost of a snack table in the hallway of the Community Building. The snack table will be full of goodies and drinks that will be available to all town residents starting December 17th through December 21st. There will be a sign on the snack table saying, "Merry Christmas and Happy New Year from the Town Board, Clerk, Library and Justice. All were in agreeance to spend \$200 on the snack table. Any snacks leftover will be donated to the Christmas play.

Councilwoman Lisa Worden stated that they have asked Bill Elliott to come to help wrap the Christmas trees on Washington Park Road due to their height.

General bills numbered 247-274 in the total amount of \$93,093.60 and highway bills numbered 165-188 in the total amount of \$119,804.80 were audited and ordered paid.

Councilman Councilwoman Lisa Worden motioned to adjourn at 8:40 pm.

Respectfully submitted,

Jamie Ackley, Town Clerk

Next board meeting December 12, 2018

