

Town of Rodman  
Town Board Meeting  
July 11th, 2018 7:00 PM

County Of Jefferson  
State Of New York

Present was Supervisor Gary Stinson, Councilman Stuart Tamblin, and Councilwoman Lisa Worden

Also present Highway Superintendent Dale Tamblin, and Zoning Officer Jacob Bull

Privilege of the floor was offered:

John Beese was present to formally introduce himself to the board. John will be replacing Craig Foltz, as Craig's last day of work for the Highway Department is July 26<sup>th</sup>. John has been working part time for the Town Highway department for about four years. The board has requested that John get his Class A CDL in the case he may be needed to operate a tractor-trailer. John will assume a full time position on July 30<sup>th</sup> 2018. John has been granted his clothing allowance as well.

Approval of June 2018 Minutes was motioned by Councilwoman Lisa Worden, Councilman Stuart Tamblin seconded the motion. All in favor of the approval of the June 2018 Minutes.

DANC Report –

Division Manager, Patricia M. Pastella was present. Patty read the report for DANC.

DANC has welcomed on board a new EO1 operator, whom is excelling with in-processing and training.

DANC continues to fill cells 10-11 and preparing for the Wellfield Expansion project.

Ed Barker has retired as an EO-2 operator after 13 years of service to DANC.

B&D Enterprises were awarded the bid for an emergency generator replacement.

DANC has started their annual cleaning of the Leachate Storage Systems.

DANC Has also provided outreach to St. Lawrence County relative to single stream recycling alternatives.

DANC continues to work with Lewis and St. Lawrence counties to continue the mattress recycling program. 765 mattresses have been diverted from the landfill since April 1<sup>st</sup> 2018.

Recycling inspections have been performed at the landfill as well as the surrounding transfer stations.

Conversations of recycling Agricultural Plastics have recently been freshened up.

DANC has completed 1,728 scale transactions for the month, totaling 22,648 tons of material. This was 1,013 tons over projected materials for the month of June due to deliveries for the J&L site.

DANC has hired in a new CSA, which has done a great job in-processing and training.

DANC has recorded 2.91 inches of rain for the month of June.

DANC has hauled 1,307,200 gallons (162 truckloads) of leachate to Watertown Treatment Plant for the month of June.

Projects and upsizing continue at DANC .Marcy Construction set the low bid at \$852,115.00 for the “Skinner Road Mitigation Project.

DANC has also continued with perimeter fencing installation on the west end of the landfill property.

The “Southern Expansion Project” is out to bid. A mandatory pre-bid had 11 contractors present. Bid opening is scheduled to start Friday, July 13<sup>th</sup>.

DANC has started construction on LFG Upsizing. There has been 1600 linear feet of new 12” piping installed and the project is due to be completed by September.

Patty Pastella stated the DANC Open House will be August 16<sup>th</sup> this year from 2p-6p.

THC Report – Kay Chapman, Representative of The Cooperative Tug Hill Council (CTHC), submitted a report for the month of July.

Kay Chapman stated there is a Document Scanning Essentials Workshop on July 31<sup>st</sup> from 9:00a-12:00p at the Watertown Municipal Building. The workshop will cover: Current imaging and scanning practices, what one needs to know to prepare for a scanning project, and how to incorporate Records Management principles into scanning your records.

DEC draft flood risk management guidance will be open for public comment through August 20<sup>th</sup>, 2018. Comments may be submitted by e-mail to [climatechange@dec.ny.gov](mailto:climatechange@dec.ny.gov)

Supervisor’s Financial Report– Supervisor Gary Stinson submitted a report for June 2018. Supervisor Stinson reported a balance of \$896,206.84 for the Town of Rodman closing out the month of June

Town Zoning Officer's Report- Zoning Officer Jacob Bull submitted a report for the month of June 2018.

Jacob has issued 5 permits for the year so far.

Complaints on two separate properties have been received and investigated. There is a residence on Zoar Road as well as a residence on County Route 69.

The resident on Zoar Road is appeared to be maintaining the property in question and is in compliance for town codes.

The resident on County Route 69 with the property in question is in violation of Local Law 2 and Local Law 4. Zoning Enforcement Officer Jacob Bull has sent several notices to the residence in question.

Town Justice Report- Honorable Amy Simpson submitted a report for the month of June. Judge Simpson presented the board with a check for \$2,352.00 for the month of June.

Honorable Amy J. Simpson also submitted her yearly voluntary audit Pursuant to Uniform Justice Act § 2019-a to the Internal Audit Services Unit.

Town Clerk's Report- Lauren Monroe submitted a report for the month of June 2018. Lauren Monroe presented the Town of Rodman for a check in the amount of \$392.11. A check to the Water District was also presented in the amount of \$2943.91

Highway Superintendent Report- Highway Superintendent Dale Tamblin submitted a report for the month of June 2018.

Supervisor Stinson is concerned about the Highway department being over budget. He sought out advice from David Renzi, Attorney for the town of Rodman. David Renzi wrote out a letter that Supervisor Stinson has passed out to the board in regards to the highway Department being over budget. The letter from the attorney basically describes the process in which the board would have to go through in order to finish projects that need to be done. There would have to be a public hearing to inform the public about re-allotting the funds for projects. There would then have to be an amendment to the budget.

A Public Hearing is for the amendment is pending decision as two of the four board members were absent for the current meeting.

Councilwoman Lisa Worden Made motion to award a clothing allowance for John Beese's new work uniforms, Councilman Stuart Tamblin seconded the motion. All in favor of the clothing allowance.

Old/New

The Town Board has agreed to a feasibility Study performed by Aubertine & Currier. The study includes, but is not limited to creating secure, fire rated and humidity controlled file storage room, a small meeting room for the court system, a secure clerk's office, courtroom, judges office, supervisors office, and space for zoning officer. The cost of the Feasibility Study is \$4250.00.

The results of the Feasibility Study are back from Aubertine and Currier, but Supervisor Stinson would like to wait and share the report at the August 2018 meeting when all four board members are present.

There is still as need for a storage shed for the grounds keeper on the park property. Supervisor Stinson and Superintendent Tamblin are actively looking for someone to build the storage shed. They have a few people in mind that may be interested.

In regards to the lease on the post office, Councilwoman Worden found out there is no sub market in the town of Rodman. New York is an agency state. We do not owe commission to the post office. We cannot allow the post office to lower their rent. We can do what is called a sellers credit. We would increase the rent and then pay the difference back to the Post Office.

General Bills numbered 153-181 in the total amount of \$24,308.61 and Highway Bills numbered 100-112 in the total amount of \$54,675.96 were audited and ordered paid.

Supervisor Gary Stinson motioned to adjourn at 7:51 pm.

Respectfully Submitted,

Lauren Monroe,

Town Clerk/Tax Collector

Next Board Meeting Wednesday, August 08, 2018, at 7:00PM